



OFFICE OF THE PRINCIPAL
GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS
SANTI NIKETAN, GHANGAPATANA, BHUBANESWAR, 752054.

Ref. No.:

Date:

OFFICE ORDER
NSS Committee
Academic Year 2022-23

Objectives: To provide optimum facilities and services to the students for their ultimate welfare in academic, non-academic, social and personal life.

Sl. No.	Name	Position
1	Dr. Subhrajit Pradhan (Principal ,Gandhi Institute of Excellent Technocrats)	Chairperson
2	Dr.Sibabrata Mohanty (Professor , ME, Gandhi Institute of Excellent Technocrats)	Convenor
3	Dr.Niyati Naik (Professor & HOD CE, Gandhi Institute of Excellent Technocrats H)	Co-Convenor
4	Tapan Kumar Pradhan (Assistant Professor ,EEE, Gandhi Institute of Excellent Technocrats)	Member
5	Nitesh Kumar Mahato (Assistant Professor , EE, Gandhi Institute of Excellent Technocrats)	Member
6	Priyabrata Sahoo (Assistant professor ME, Gandhi Institute of Excellent Technocrats)	Member
7	Sankarsan Sahu (Assistant Professor ECE, Gandhi Institute of Excellent Technocrats)	Member

Roles & Responsibilities:

1. To inform and help the students regarding the opportunities and assistances, provided by the Central Govt., State Govt. and any other financial facilities provided by other agencies.
 - To inform and counsel the students in regular basis to avail the opportunities.
 - To help students whenever there is a need.
 - To look after all the welfare activities of the students.

- To check the students health regularly by a registered doctor and take suitable remedial measures as per his advice and prescription.
 - The committee should see that the students should maintain a good academic, personal hygienic.
2. The committee should have ensure to conduct various social service activities within the campus and outside through its SSG viz. conducting literacy camp/organizing Swachha Bharat Mission/Eye camp/blood donation camp/women awareness and atrocities camp/road and safety camp as well as organizing various camps of awareness about AIDS/Leprosy/or any other contagious diseases.
 3. Besides these the committee should recommend to organise various camps for the awareness of people regarding flood, cyclone, draught and any other natural disaster and calamities. In connection with the SSG the committee should mobilize its team for providing reliefs/helps to the victims through relief camps.
 4. The committee should ensure to organize various camps for a plenty of afforestation/ agriculture/ horticulture for creating an ecological environment inside/outside the college campus.

Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

Memo No _____/GIET-Ghangapatna/

Date:-

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/A.O.(Academics)/Director T&P/ All HODs/
/Asst.Manager-HR/A.O.(Admin)/T&P Cell/ Library/Exam.Section/Staff Circular.
3. Person Concern for the information/personal file for record.

**Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**